Subject: **Digital Banking Guide**	
Title: **DSB-Add Travel Alerts (Mobile App & Online Desktop)**	
Effective Date: **06/09/2021**	Supersedes Date:

Purpose

This guide outlines the instructions for adding travel alerts within the Online Banking portal on both the Mobile App and the Online Desktop site.
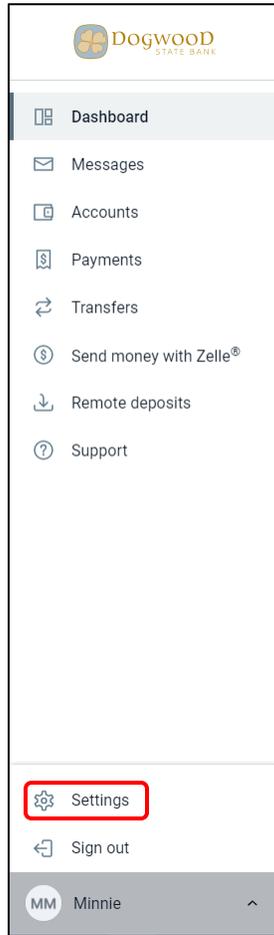
Guide (Online Desktop)

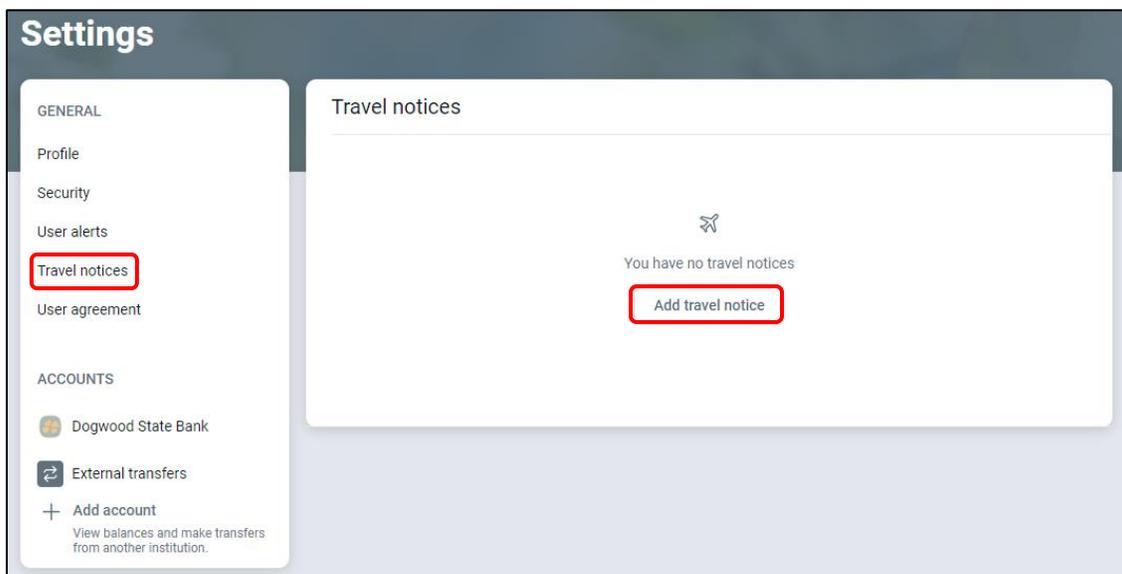1) Log into the Online Banking portal - *https://dogwoodstatebank.com/*.
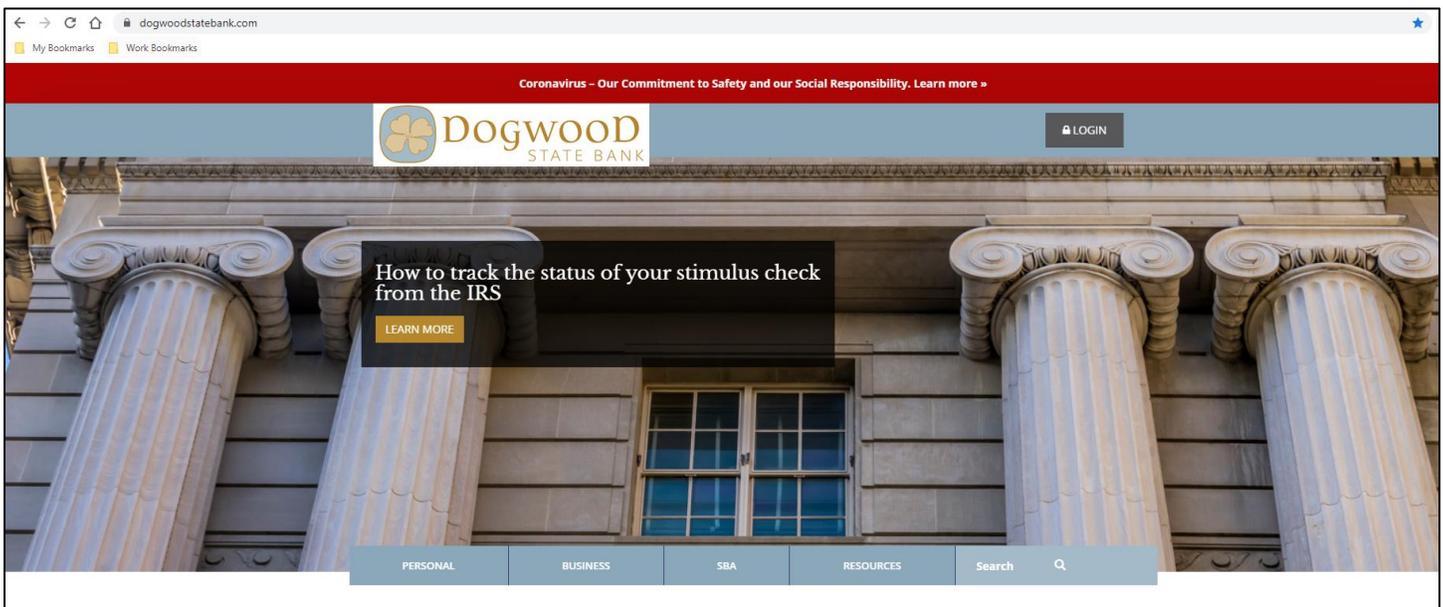
2) From the main dashboard menu, select your profile on the bottom, left-hand navigation menu, and select "Settings".

3) Select "Travel notices", then select "Add travel notice".

4) Enter the destination(s) you will be traveling through and to, then the date range, and the cards you are wanting to flag, then select "Save".

Travel notices

Destinations

Raleigh, NC

List the places that will be traveled to.   11/47

Dates

Jun 9 - Jun 16

Cards

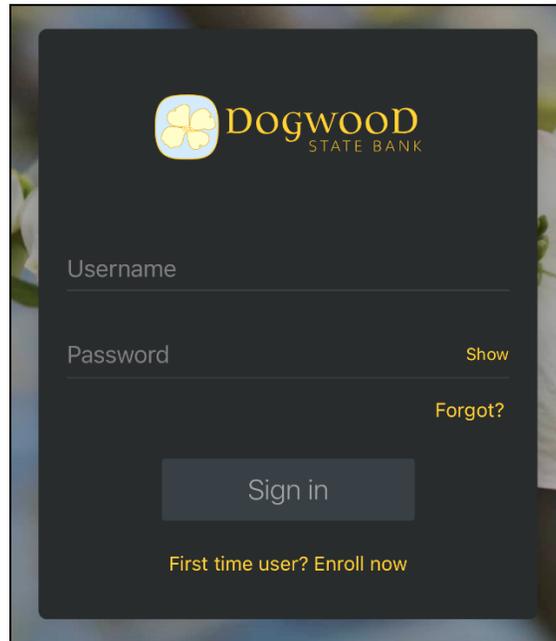Select the cards you'd like to use while traveling.

☐ HSA TEST CARD 1 (x0052)
   BUS PLUS 0008, Active

☐ HSA TEST CARD 2 (x0060)
   BUS PLUS 0008, Active

☑ RON BURGUNDY (x7686)
   REG SAV 0010, Active

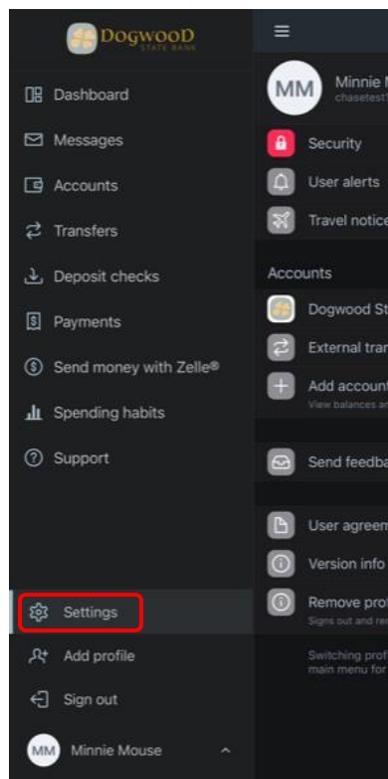☑ RON BURGUNDY (x7629)
   MMKT 0009, Active

Cancel   Save

Guide (Mobile App)

        1) Log into the App on your Mobile device.

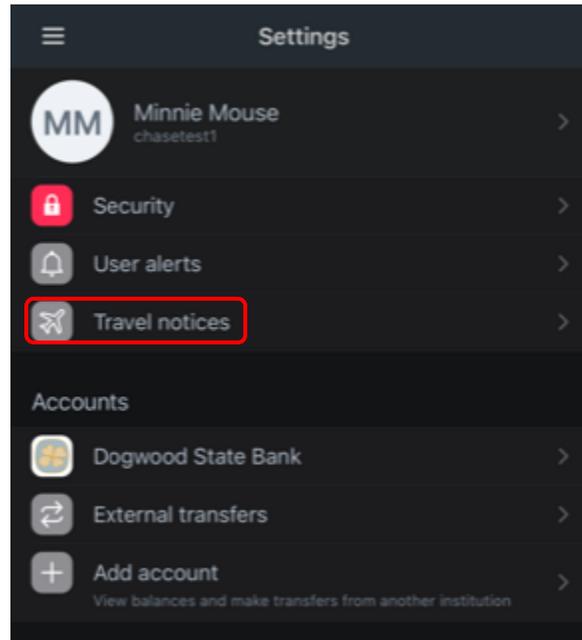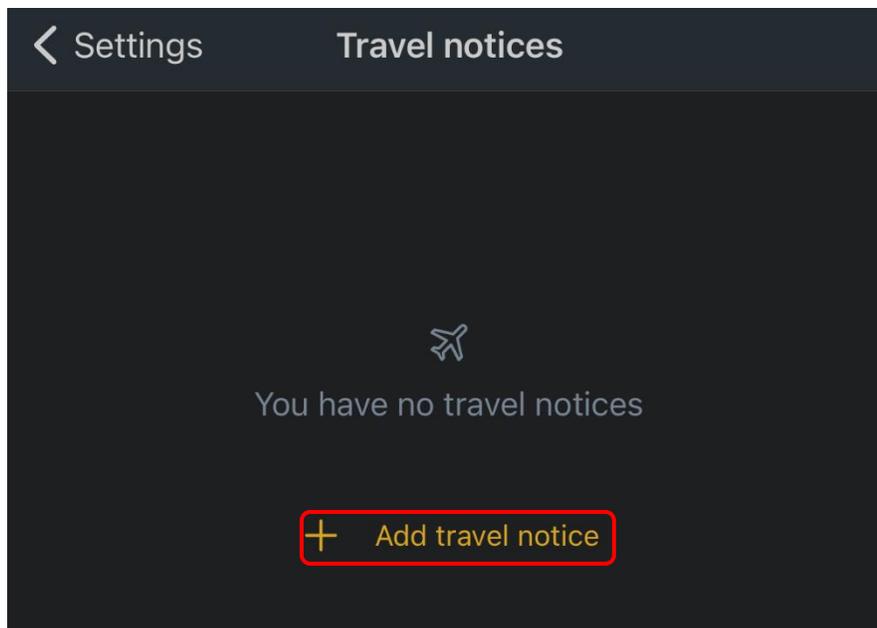   Apple App Store | Google Play Store

1) From the main dashboard menu, select your profile on the bottom, left-hand navigation menu, and select "Settings".

2) Select "Travel notices".

3) Select "+ Add travel notice".

4) Enter the destination(s) you will be traveling through and to, then the date range, and the cards you are wanting to flag, then select "Save".